

ARTHUR TOWNSHIP BOARD MEETING MINUTES February 10, 2020 7:00 PM

Township Hall 3031 S. Athey Ave, Clare, MI 48617

Meeting called to order by Clerk LaRose with the Pledge of Allegiance.

**ROLL CALL:** Present: Jim Griffor, Jim Walter, Anna Sharp, Janice LaRose  
Absent: Matthew Bednerek

Motion to appoint Jim Griffor meeting moderator made by Clerk LaRose, Seconded by Treasurer Sharp

**AGENDA:** Items added: Election Commission Meeting  
Motion to approve agenda with addition made by Trustee Walter, Seconded by Trustee Griffor

**APPROVAL OF MINUTES:** January 13, 2020 regular meeting  
Sharp motioned to accept minutes as corrected, Walter seconded  
Voice vote: All "ayes" – carried

**FINANCIAL REPORTS:** Monthly report on all bank account activity and projected general fund balance with current encumbrances, Profit & Loss and Balance Sheet for January, and listing of checks from January journal.

LaRose motioned to accept, Walter seconded.  
Voice vote: All "ayes" – carried

**ACCOUNTS PAYABLE:** Sharp motioned to approve reimbursables and additional bills.

Roll Call: Jim Griffor – Yes, Jim Walter – Yes, Anna Sharp – Yes, Janice LaRose – Yes:

Motion Carried

Motion to pay EMC Insurance in full for next billing made by Sharp, Seconded by Griffor

Roll Call: Jim Griffor – Yes, Jim Walter – Yes, Anna Sharp – Yes, Janice LaRose – Yes:

Motion Carried

**PUBLIC COMMENT / GUEST SPEAKERS**

Mark Fitzpatrick gave an update on County Commission

Sheriff John Wilson gave review of 2019 incidents, copy attached

**UNFINISHED BUSINESS:**

- **Voting machine maintenance contract**
  - Annual payments will be \$440, invoice should be received sometime in March
- **Election Inspectors**
  - 4 inspectors secured for the March 10, 2020 Presidential Primary election
- **Scheduling of budget and office detail workshop**
  - March 7, 2020, 9:00 am
- **Snow removal**
  - Tabled until next meeting
- **Grant update**
  - First grant request denied
- **State of Michigan correspondence**
  - Draft letter to Eric Cline requesting funds originally requested with first grant application
- **Garbage**
  - Republic will not be picking up old totes
  - Research possible recycling option through American Waste

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- Request correspondence from Republic stating abandonment of totes to eliminate potential for future invoicing. Republic has not been responsive to Anna's requests.
- **Sexton**
  - Overview of cemetery condition
  - Submitted estimates for repairs to outhouse and shed.
- **Election Commission Meeting**
  - Meet to approve election inspectors

**NEW BUSINESS:**

- **Appoint FOIA Coordinator:**
  - Jim Walter motioned to appoint Anna Sharp, Jim Griffor Seconded.  
Voice vote: All "ayes" – carried
- **Adopt Procedures/Resolutions for Land Division, Poverty Threshold, Real Property:**
  - Sharp motioned to accept Land Division application, seconded by Griffor  
Voice vote: All "ayes" – carried
  - Motion to accept Poverty Threshold Application made by Sharp, seconded by Walter  
Voice vote: All "ayes" – carried
  - Motion to accept Real Property Exemption Application made by Sharp, seconded by Griffor  
Voice vote: All "ayes" – carried
  - Motion to adopt resolutions 19-20-135 Poverty Threshold, 19-20-136 Real Property Exemptions Procedures, and 19-20-137 Property Transfer Affidavit Waiver of Penalty made by LaRose, seconded by Sharp  
Roll Call: Jim Griffor – Yes, Jim Walter – Yes, Anna Sharp – Yes, Janice LaRose – Yes  
Motion Carried
- **Appointment Deputy Treasurer / Deputy Clerk:**
  - Motion made by Griffor, seconded by Walter to approve Kaylyn Comer, Deputy Clerk and Samantha Sharp, Deputy Treasurer  
Voice vote: All "ayes" – carried
  - Resolution 19-20-134 Resolution Authorizing Check Signers
    - Anna Sharp – Treasurer
    - Janice LaRose – Clerk
    - Samantha Sharp – Deputy Treasurer
    - Kaylyn Comer – Deputy ClerkVoice vote: All "ayes" – carried
- **Planning Commission Report:**
  - New members getting acclimated to their positions.
  - First task to appoint Secretary and Chairperson
  - Need to come up with a 1-year, 3-year, and 5-year for roads, etc.
  - Griffor to get estimate to retrofit outdoor flood light with LED
  - Rescind \$10,000 allocation to ditch clearing and grubbing
  - Need to meet with Road Commission to plan road maintenance needs
- **Road Millage – Discussion of CDs:**
  - Tabled to next meeting

MEETING ADJOURNED AT 9: 31 p.m.



Submitted by Janice LaRose, Clerk

## Arthur Township 2019 Incident Statistics

There were 191 incidents in Arthur Township in which generated 28 cases

### Handled By

Clare County Sheriff Office:	142
Michigan State Police:	11
Clare Police Department:	1
DNR:	1
Fire/Ambulance:	36

### Break Down of Incidents

Criminal Sexual Conduct:	2	Home Invasion:	1
Assault/Threats:	3	Larceny:	4
Fraud:	3	Traffic/OWI:	2
DNR Type of Complaints:	5	Traffic Crashes:	18
Residential Alarms:	4	Fire Calls:	4
Civil/General Assistance/Non-criminal			
Requiring police assistance:	19	Animal Control:	9
Ambulance Runs:	33	General Patrols:	24
Utility Lines Down:	4	Motorist Assist:	2
Marine/Water Way:	1	ORV:	10
Property Checks:	8	Civil Paper Service:	2
Road Hazard(s):	13	Repossession(s):	2
Traffic Patrol:	5	Traffic Stops:	13