

ARTHUR TOWNSHIP BOARD SPECIAL MEETING MINUTES March 25, 2019 7:00 PM

Township Hall 3031 S. Athey Ave, Clare, MI 48617

Meeting called to order by Supervisor Schunk with the Pledge of Allegiance.

ROLL CALL: Anna Sharp, Lamar Gunden, Lee Schunk, Andrew Verhage, Erma Kleinhardt present.

AGENDA: Added to agenda: Informing board of 3 additional payments of regular bills.

Amendments to Fiscal 18-19 Budget: Excel work sheet was presented and the following correction made: Coats drain charge is to be debited to Road Fund and not General Fund.

- Lee Schunk moved to approve the Amended Budget Fiscal 18-19 with correction. Anna Sharp seconded. Roll call: Kleinhardt - yes, Schunk - yes, Gunden - yes, Sharp - yes, Verhage - yes. Motion carried.

Public Hearing on Fiscal 2019-20 budget and salary/policy resolutions was held. The following corrections were made to the budget proposal: Coats Drain expense moved to Road Fund from the General Fund; \$300 for postage was added to the budget for Election; "Planning Board" cost center was changed to "Zoning Board of Appeals" and its budget was changed to \$200 Board Wages, \$12.40 FICA and \$2.90 in Medicare expense.

- Supervisor Schunk resolved to adopt Fiscal 19-20 Budget as presented with corrections. Supported by Lamar Gunden. Roll Call: Erma Kleinhardt -yes, Lee Schunk -yes, Lamar Gunden - yes, Anna Sharp -yes, Andrew Verhage - yes. Resolution adopted.

Fiscal 19-20 Township Officers Salary Resolution which included a 21% reduction in the Trustee annual salary was offered by Clerk Verhage and supported by Treasurer Sharp. Roll Call: Erma Kleinhardt -yes, Lee Schunk -yes, Anna Sharp -yes, Andrew Verhage -yes. Resolution adopted.

Fiscal 19-20 Motion to Set Wages Other Than Board Salaries was offered by Clerk Verhage, which also included the motion to require use of hours-worked worksheets. Supported by Lee Schunk. Roll Call: Erma Kleinhardt -yes, Lee Schunk -yes, Lamar Gunden -yes, Anna Sharp -yes, Andrew Verhage -yes. Motion adopted.

Fiscal 19-20 Motion to adopt Reimbursement Policy for meeting/training mileage and equipment/supplies purchases was offered by Clerk Verhage. Supported by Anna Sharp. Roll Call: Erma Kleinhardt -yes, Lee Schunk -yes, Lamar Gunden -yes, Anna Sharp -yes, Andrew Verhage - yes. Motion adopted.

Board informed of payment of final Consumers Energy bill and invoices from attorney and Clare Co Review.

Discussion re contact with Dept. of Treasury:

- A field auditor will be coming on 4/4/19 to review township records. Treasurer has requested from the State unemployment office a transcript of penalties due failure to file.

Fire Protection Lawsuit: No papers have yet been served. Supervisor will contact township insurance agent and representatives from City of Harrison.

MEETING ADJOURNED AT 9:37 p.m.

Submitted by Andrew Verhage, Clerk

Approved 4/1/19